**工程更改通知单(ECN)**

**发件部门： 发件人： 申请日期: 文件编号：**

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| **申请状态** |  | | **更改类别** | |  | | | | | | | | | | | | | | | | | | | | | | | |
| **更改原因** |  | | | | | | | | | | | | | | | | | **涉及机型**  **(研发填写)** | | | | | | | **升级后条码版本**  **(工程填写)** | | | |
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| **测试/验证结果** | | | 提案人： 审核：  验证人：验证人： 审核： | | | | | | | | | | | | | | | **项目阶段：** | | | | |  | | | | | |
| **文件名称更改** |  | | | | | | | | | | | | | | | | | | **生效申请（发布部门必填项）** | | | | | | | | | |
| **BOM更改内容**  **(物料编号/注意事项)** | **更改前（PCBA编码）** | | | | | | | | | | | | **更改后（PCBA编码）** | | | | | | | | | | | | | | | |
| **序号，性质，品号，品名/规格，位号，用量，旧料替代（或附件）** | | | | | | | | | | | | **序号，性质，品号，品名/规格，位号，用量，旧料替代（或附件）** | | | | | | | | | | | | | | | |
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| **更改影响** | **1.是否有需报废物料： □有 □无 处理方案： MC确认：** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **2.对订单有无影响： □有 □无 处理方案： PC确认：** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **3.对正在生产产品有无影响:□有□无处理方案： 工程确认：** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **4.对已交付产品有无影响:□有□无处理方案： 品管确认：** | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **说明书更改** |  | | | | | | | | | | | | | | **执行日期:** | | | | | | **产品责任人** | | | | |  | | |
| **制造更改** |  | | | | | | | | | | | | | | **执行日期:** | | | | | | **生产**  **责任人** | | | | |  | | |
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| **最终裁决** | **在途/在制: □立即切换 □自然切换** | | | | | | | | | | | | | | **执行日期:** | | | | | | **副总**  **(签名&日期)** | | | | |  | | |
| **库存: □立即切换 □自然切换** | | | | | | | | | | | | | | **执行日期:** | | | | | |
| **已交货: □立即切换 □自然切换** | | | | | | | | | | | | | | **执行日期:** | | | | | |
| **收件部门** | **外销研发** | **内销研发** | | **DQM** | | **试制组** | **工程** | **生产** | **PC** | **MC** | **采购** | **电子仓** | | **组装仓** | **成品仓** | **IQC** | **OQC** | | | **改制组** | | **装配组** | | **质检组** | | | **包装组** | **维修组** |
| 收件  签名 | **□** | **□** | | **□** | | **□** | **□** | **□** | **□** | **□** | **□** | **□** | | **□** | **□** | **□** | **□** | | | **□** | | **□** | | **□** | | | **□** | **□** |
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| \*\*\*无特殊情况下,此文件必须在收到后按时效及时处理,有异常反馈到发件部门,最终由文控进行盖章&归档管理\*\*\* | | | | | | | | | | | | | | | | | | | | | | | | | | | | |